



REGULAR BOARD MEETING AGENDA

TUESDAY, AUGUST 27, 2019

6:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

1. CALL TO ORDER AND INTRODUCTIONS

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

3. ADOPTION OF THE AGENDA

Recommendation:

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented (*or, as amended*).

4. APPROVAL OF THE CONSENT AGENDA

- | | | |
|----|---|---------|
| a. | Approval of Regular Board Meeting Minutes: June 25, 2019 | p 1-8 |
| b. | Ratification of In Camera Board Meeting Minutes: June 18, 2019 | p 9 |
| c. | Receipt of Ministry News | |
| | • Don't let your child miss out on a \$1200 grant | p 10 |
| | • Students, teachers, staff benefit from more classroom support | p 11-12 |
| | • Immunization status reporting next step in ongoing effort to protect against outbreaks | p 13-14 |
| | • International students take action to promote global sustainability | p 15-17 |
| | • Bringing child care closer to home for families through new incentives for publicly funded child care | p 18-19 |
| | • Over 600 new Indigenous early learning and child care spaces for BC | p 20-22 |
| | • Month three: update on measles immunization catch-up program | p 23-24 |
| | • Student transcript issue resolved | p 25 |
| d. | Status of Action Items – August 2019 | p 26 |

Recommendation:

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of August 27, 2019, as presented (*or, as amended*).

5. DELEGATIONS/PRESENTATIONS (10 MINUTES EACH)

6. BUSINESS ARISING FROM THE MINUTES

7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION

8. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)

9. DISTRICT PARENTS ADVISORY COUNCIL

10. PUBLIC QUESTIONS AND COMMENTS (WRITTEN)

11. ACTION ITEMS

- a. **District Staff Flu Vaccinations** (Ron Amos)

Recommendation:

THAT the Board of Education of School District 69 (Qualicum) approve flu vaccinations to be made available free of charge to employees in School District 69 (Qualicum) for the 2019-20 school year.

- b. **Capital Project Initiatives** (Ron Amos)
 – **Energy Projects Reserve and Ballenas Secondary Track**

p 27-28

Recommendations:

THAT the Board of Education of School District 69 (Qualicum) commit \$100,000 of the operating surplus to establish a reserve fund specifically to support future energy savings projects.

THAT the Board of Education of School District 69 (Qualicum) commit \$300,000 of the Local Capital balance to fund part of the track resurfacing project at Ballenas Secondary School.

12. INFORMATION ITEMS

- a. **Educational Programs Update** (Gillian Wilson)
- b. **Education Planning Update** (Keven Elder)
- c. **Summer Projects Update** (Chris Dempster)

p 29-31

13. EDUCATION COMMITTEE OF THE WHOLE REPORT

(Laura Godfrey)

No Report

14. POLICY COMMITTEE OF THE WHOLE REPORT

(Trustee Young)

- a. **Board Policy 8004: Health & Safety in the Workplace**

p 32-39

Recommendation:

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Policy 8004: Health & Safety in the Workplace and its attendant Administrative Procedure at its Regular Board Meeting of August 27, 2019.

15. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

16. TRUSTEE ITEMS

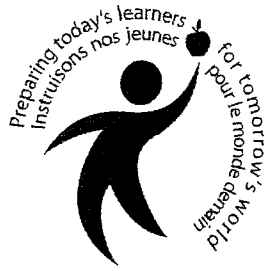
17. NEW OR UNFINISHED BUSINESS

18. BOARD CORRESPONDENCE AND MEDIA

19. PUBLIC QUESTION PERIOD

20. ADJOURNMENT

Followed by Special Board Meeting for yearly election of Chairperson and Vice-Chairperson of the Board.



REGULAR BOARD MEETING MINUTES

TUESDAY, JUNE 25, 2019

6:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Julie Austin	Acting Chairperson
Laura Godfrey	Trustee
Elaine Young	Trustee
Barry Kurland	Trustee

Administration

Keven Elder	Interim Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Associate Superintendent of Schools
Ryan Hung	Assistant Secretary Treasurer
Chris Dempster	General Manager of Operations
Ronda Bell	District Principal, International Student Program
	Qualicum District Principals/Vice Principals' Association
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
Canadian Union of Public Employees (CUPE) Local 3570
District Parent Advisory Council (DPAC)

1. CALL TO ORDER

Acting Chair Austin called the meeting to order at 6:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Acting Chair Austin acknowledged that the Board was meeting on the unceded territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

3. ADOPTION OF THE AGENDA

19-59R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

Item h: Approval in principle of student field trip to Guatemala was pulled for discussion under 16 b. Trustee Items

- a. Approval of Regular Board Meeting Minutes: May 28, 2019
- b. Ratification of In Camera Board Meeting Minutes: May 21, 2019
- c. Ratification of Special In Camera Board Meeting Minutes: May 6, 2019
- d. Ratification of Special In Camera Board Meeting Minutes: May 31, 2019
- e. Approval in principle for a student field experience to Japan from March 11 to 23, 2020
- f. Receipt of Ministry News
 - Careers summit will help students better prepare for the future
 - Increasing access to education for former youth in care
 - Local partnership agreements support First Nations in education decision-making
 - New teaching standard strengthens Truth and Reconciliation in the classroom
- g. Status of Action Items – June 2019

19-60R

Moved: Trustee Kurland *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of June 24, 2019 as amended.

CARRIED UNANIMOUSLY

5. DELEGATIONS/PRESENTATIONS

- a. **Role of the Medical Health Officer and Board Responsibilities in the Improvement of Health in the Community**

Dr. Hasselback, Medical Health Officer and the district's school medical officer, and provided the board with data regarding health issues which are currently of concern and related to students as well as the wider community.

19-61R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) receive Dr. Hasselback's June 2019 Report.

CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM THE MINUTES

- a. **Concept of Designated Bus and Driver for District Use**

Interim Superintendent Elder referred to the fact that there has been a high degree of interest expressed throughout the budget deliberations to consider ways for the Board to provide more readily available and less expensive access to Transportation for school related trips.

Associate Superintendent Wilson advised that, rather than designating a bus and driver for district use, conversations continue on an as needed basis to determine the needs of individual programs and working alongside CUPE Local 3570 to make arrangements for transportation as required as has been arranged at Ballenas Secondary.

b. Capital Reserve for Energy Projects

Secretary Treasurer Amos referred to his memo provided in the agenda package outlining the Board's request for staff to report on options for the use of operational savings derived from utility costs in order to form a capital reserve for future energy savings projects, which would free up funds in other budget areas. He requested Board approval in principle for staff to establish a capital reserve fund as the year-end financial statements are being reviewed.

19-62R

Moved: Trustee Young Seconded: Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) support in principle the establishment of a capital reserve fund to support ongoing energy savings projects.

CARRIED UNANIMOUSLY

7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Deb Comer, MATA President, commented on the following:

- Condolences to the Greater Victoria School District Victoria and Family of Tai Caverhill, the student killed by a falling tree during a school trip.
- Congratulations to Superintendent Koop on his well-deserved retirement.
- 17 MATA members will be retiring this year, some of which attended the District's retirement celebration. She thanked to all the members of the Long Service Committee for organizing the event.
- Appreciation for the work being done by CUPE Members over the summer months and recognizing the importance of keeping the health and safety of employees and students in mind.
- Request from administration to keep MATA members informed of any projects underway at their work sites as they prepare for the upcoming school year as well of any planned projects that may not be completed in the summer and how that may affect the start of the school year.
- Local bargaining has concluded and the final ratification is scheduled for the fall. Appreciation was expressed for all members of both bargaining teams.
- A mediator has been brought in for provincial bargaining table in order for the BC Teachers Federation (BCTF) and the BC Public Schools Employers Association (BCPSEA) and bargaining dates have been set in July.

8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570

Troy Forster, CUPE Local 3570 President, commented on the following:

- Support Staff bargaining has concluded and he expressed appreciation for all those involved in the process.
- The local agreement has been ratified by support staff members.

9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

No report.

10. PUBLIC QUESTIONS AND COMMENTS (WRITTEN)

None

11. ACTION ITEMS**a. Board/Authority Authorized Courses****19-63R**

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve the Board/Authority Authorized Course Model UN Introduction 10.

CARRIED UNANIMOUSLY

19-64R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve the Board/Authority Authorized Course Model UN Advanced 11.

CARRIED UNANIMOUSLY

b. Enhancing Student Learning Plans**19-65R**

Moved: Trustee Kurland *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve the 2019-20 *Enhancing Student Learning - School Plans* as reviewed by members of the Board at each school between May 27 and June 7, 2019.

CARRIED UNANIMOUSLY

Trustees expressed appreciation for the process to review the plans at each of the schools/program sites as it connects trustees to the schools and provides opportunities to take part in what is happening at each school/site.

c. Annual 5-Year Capital Plan

Secretary Treasurer Amos referred to his memo in the agenda package noting that this year's plan included new seismic projects that were identified through the Ministry's new measure for seismic risk.

19-66R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) approve the Annual Five Year Capital Plan as presented.

CARRIED UNANIMOUSLY

d. School Calendar Adjustment**19-67R**

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve the 2019/20 School Calendar adjustment to move the district planning day from September 27 to September 24, 2019.

CARRIED UNANIMOUSLY

e. Board Standing Committees 2019/20

Interim Superintendent Elder referred to his memo in the agenda package which outlined the proposed standing committee structure to be implemented for the 2019/20 school year and how those committees would be scheduled.

19-68R

Moved: Trustee Austin *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) adopt the Standing Committees Model as proposed, on the schedule as proposed, to be reviewed June 2020.

CARRIED UNANIMOUSLY

12. INFORMATION ITEMS**a. Educational Programs Update**

Associate Superintendent Wilson reported on the following district initiatives and events:

- Shared a video created by the staff and students showing how Errington Elementary School staff are using Dr. Perry's brain booster cards. Dr. Perry himself has shared the video which has since been shared around the world.
- Two students, one in grade 12 and one in the ROAMS program, presented their Capstone projects.
- Graduation ceremonies are taking place and schools are celebrating and reflecting on the work done by so many staff in the district to guide students to this point in their schooling and helping them to be confident of their progress.

b. Education Planning Update

Interim Superintendent Elder reported on the following activities taking place in the area of education planning:

- Appreciation to the members of the bargaining teams for local bargaining. Local bargaining has concluded although districts will likely enter the fall without a provincial agreement for teaching staff. That may create a number of questions and uncertainties; however, locally there is a continuation of a strong relationship, support and desire to move forward and emerge even stronger through the experience.
- Acknowledgement of how, after the Ministry of Education shifted from an accountability regime to Enhancing Student Learning Plans, this District has uniquely picked up that mantle and provided a depth of inquiry through the *Spirals of Inquiry* method to work with staff and students on what matters most in each school and what to do to support learning in those areas.
- Appreciation for the real partnership that exists between the management partners of the principals/vice principals and the formal partners of MATA and CUPE and DPAC for the service to families in the district.

c. Programs and Facilities Review Fall 2019

Interim Superintendent Elder then spoke to his briefing note which provided information and a review of the ten issues that the board should consider by way of values and believes as they relate to long range facilities planning. He then outlined a number of other specific emerging priorities that will need some attention in the fall. Dr. Elder proposed that the Board consider a programs and facilities review that would be launched in September and include district and community engagement. Work in relation to emerging priorities would be done with working committees that would report to the steering committee. The initiative would begin

after the Board had an opportunity during a Board Planning Day to determine the mandate and terms of reference for the steering committee and each working committee.

**13. EDUCATION COMMITTEE OF THE WHOLE REPORTS
(May 28, 2019 and June 18, 2019)**

Trustee Godfrey, Chair of the Education Committee of the Whole, referred to the reports contained in the agenda which outlined the topics that had been discussed. No recommendations were being presented to the Board from those two meetings.

19-69R

Moved: Trustee Godfrey Seconded: Trustee Young
THAT the Board of Education of School District 69 (Qualicum) receive the Education Committee of the Whole reports for May 28, 2019 and June 18, 2019.
 CARRIED

14. POLICY COMMITTEE REPORT

Trustee Young referred to the notes from the Policy Advisory Committee Meeting held June 12, 2019 and presented the following motions for Board approval:

a. Board Policy 5004 (Previously 5070): Student Placement

19-70R

Moved: Trustee Young Seconded: Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to renumber and adopt the revisions to Board Policy 5004: *Student Placement* at its Regular Board Meeting of June 25, 2019.
 CARRIED UNANIMOUSLY

b. Board Policy 8004: Health & Safety in the Workplace

19-71R

Moved: Trustee Young Seconded: Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Policy 8004: *Health & Safety in the Workplace* and its attendant Administrative Procedure at its Regular Board Meeting of June 25, 2019.
 CARRIED UNANIMOUSLY

**c. Board Policy 9000: Information Management and Access
(Previously 9000, 9001, 9002, and 9003)**

19-72R

Moved: Trustee Young Seconded: Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Policy 9000: *Information Management and Access* and its attendant Administrative Procedure at its Regular Board Meeting of June 25, 2019.
 CARRIED UNANIMOUSLY

15. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

None

16. TRUSTEE ITEMS**a. Paperless Board Agenda Package**

Trustee Austin suggested that the Board no longer provide paper copies of agenda packages. Instead, attendees would be encouraged to bring a device on which to follow the agenda, which is posted on the district website. Those wishing to receive a paper copy can request one from the Executive Assistant for pick up at reception.

19-73R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) cease to provide paper copies of agenda package unless specifically requested beginning in August 2019.

CARRIED UNANIMOUSLY

A note will be added to the agenda/minutes page of the district website encouraging attendees to follow the agenda on their own electronic device; however, a paper copy can be provided upon request for pick up at the Board Office reception desk.

b. Ballenas Student Field Experience to Guatemala October 17 to 25, 2019.

Trustees discussed the request submitted from Ballenas Secondary School for approval in principle for a student field experience in Guatemala. Concern was expressed at the lateness of the request and that parents may not have been informed of the high risk travel advisory currently in place on the Government of Canada's Travel Advice and Advisories website. Trustees continued to discuss the risks of travelling to Guatemala compared to the educational opportunities provided by the trip.

Associate Superintendent Wilson noted that the teacher coordinating the trip is experienced with these types of service trips in Guatemala and Nicaragua. Should there be any concern up to when students step on the plane, the trip would be cancelled. The Board will still be required to provide final approval prior to the trip moving forward and staff would follow the processes to ensure that due diligence was followed.

19-74R

Moved: Trustee Austin *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) give approval in principle for a Ballenas student field experience to Guatemala October 17 to 25, 2019, with the following conditions:

- a) That a meeting be held with all parents and students and chaperones/staff involved as soon as possible to receive and consider all information in regard to the safety and risks and review the government of Canada travel advisory for Guatemala; and,
- b) That approval in principal was conditional to the Board and senior management making the final decision if students need to return home; and,
- c) That the proposed trip come back to the Board for final approval.

CARRIED

17. NEW OR UNFINISHED BUSINESS

None

18. BOARD CORRESPONDENCE AND MEDIA

None

19. PUBLIC QUESTION PERIOD

Trustees/senior administrators received comments and/or answered questions on the following topics:

- Possibility of posting the agenda on screen during the public board meetings.
- Model UN Grade 11 course

20. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 8:20 p.m.

CHAIRPERSON

SECRETARY TREASURER



SCHOOL DISTRICT No. 69 (QUALICUM)

IN-CAMERA MEETING

SECTION 72 REPORT
June 18, 2019

ATTENDEES:

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Elaine Young	Trustee
Laura Godfrey	Trustee
Barry Kurland	Trustee

Administration

Dr. Keven Elder	Interim Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Assistant Superintendent of Schools
Brenda Paul	Director of Human Resources

The Board of Education discussed the following matters:

- Legal
- Land
- Labour Relations

There were no motions presented for approval at this meeting

Chairperson

Secretary Treasurer



INFORMATION BULLETIN

For Immediate Release
2019EDUC0056-001318
June 25, 2019

Ministry of Education

Don't let your child miss out on a \$1,200 grant

VICTORIA – Parents and guardians of eligible children are reminded that deadlines are fast approaching to sign up for the \$1,200 B.C. Training and Education Savings Grant (BCTESG).

Almost 80% of job openings in B.C. over the next decade will require some form of post-secondary education. The grant may be used toward full-time and part-time studies in a wide range of programs, including vocational schools, apprenticeships, trades training, college or university.

There are no additional fees or financial contributions needed to receive the \$1,200 grant, so parents and families who cannot afford to put aside savings at this time can still start a Registered Education Savings Plan (RESP).

Signing up is as easy as stopping in at a local bank or financial institution to complete a simple application for an RESP. If approved, the \$1,200 grant will be deposited directly into the RESP. Once deposited, the investment grows tax free.

Do not be one of the 40% of families who leave this grant unclaimed. The BCTESG is only available over a three-year window. For children born after 2010, those aged six to nine are eligible. Eligibility deadlines:

- For children born in 2006 – Aug. 14, 2019
- For children born in 2010 – the day before the child's ninth birthday in 2019
- For children born in 2011 – the day before the child's ninth birthday in 2020
- For children born in 2012 – the day before the child's ninth birthday in 2021
- For children born in 2013 – the day before the child's ninth birthday in 2022

Parents and guardians are asked to visit their financial institution and ask if they offer the grant.

Learn More:

For further information about the BCTESG, visit: <https://www2.gov.bc.ca/BCTESG/>

For further information about additional Government of Canada RESP incentive programs, visit: <https://www.canada.ca/en/employment-social-development/services/student-financial-aid/education-savings.html>



NEWS RELEASE

For Immediate Release
2019EDUC0061-001361
June 28, 2019

Ministry of Education

Students, teachers, staff benefit from more classroom support

VICTORIA – With record-high levels of funding for more teachers and support staff, and smaller class sizes compared to two years ago, British Columbia students are getting better support in their classrooms.

“An investment in education is an investment in our future, and everyone benefits when students have the best possible chance to succeed,” said Rob Fleming, Minister of Education. “After years of underfunding and neglect, our government’s investment in student success is starting to pay dividends in outcomes and opportunities, especially for students with special needs and Indigenous learners. And we aim to do more.”

Schools are receiving \$6.6 billion to support students during the next school year, \$1 billion more than two years ago. This is a total increase of 17.1%, while enrolment has grown 3.2%. For the first time since 2006, all 60 school districts are forecasted to see an increase in funding for the coming school year.

For the next school year, the ministry estimates school districts will receive \$570.9 million to ensure appropriate staff is in place to support students with special needs, a 23% increase over the past two years. The number of classes with an educational assistant has increased by 37% in the past two years. Outcomes for students with special needs are showing steady improvements, with 71% of students with special needs completing high school last school year, up from 44% 10 years ago.

Targeted funding to support Indigenous students is estimated to rise to \$89 million next school year, for a 27% increase over the past two years. Indigenous students in B.C. are completing secondary school at the highest rate ever, with a completion rate of 70%. This is 4% higher than the year before and 8% higher than it was four years ago.

Rural school districts are receiving \$295 million for the next school year to assist with the unique challenges they face supporting students and staff. This amount is \$23 million more than two years ago. Government is providing \$150,000 to the BC Public School Employers’ Association to develop a recruitment plan that promotes the placement of student teachers in rural districts for their practicums.

“This is a great time to be a student in B.C.’s education system,” said Rob Fleming, Minister of Education. “We are investing more in classrooms than ever before, so all students have the opportunity to reach their full potential.”

Smaller class sizes and student enrolment growth has led to a 14% increase in the number of public school classes in British Columbia. To support these new classes, government has invested over \$400 million annually for school districts to hire almost 4,000 new teaching

positions, including 500 special education teachers and 190 more teacher psychologists and counsellors. An additional 1,000 education assistants have been hired in the past two years.

To help address long-standing recruitment and retention challenges for specialist positions, government has invested \$3.5 million to create about 250 new seats in teacher education programs in B.C. post-secondary institutions. These seats will help fill demand by training 70 special education, 20 secondary math and physics, 74 French and about 85 Indigenous educators. These are in addition to more than 1,500 potential new teachers graduating each year from B.C. universities.

Learn More:

To see the 2019-20 Estimated Operating Grants, visit:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/resource-management/k-12-funding-and-allocation/operating-grants/k12funding-19-20>

Contact:

Ministry of Education
Government Communications and Public
Engagement
250 356-5963

Connect with the Province of B.C. at: news.gov.bc.ca/connect



NEWS RELEASE

For Immediate Release
2019HLTH0079-001366
July 5, 2019

Ministry of Health
Ministry of Education

Immunization status reporting next step in ongoing effort to protect against outbreaks

VANCOUVER – Parents and guardians will be expected to provide public health units with immunization records for students enrolled in the provincial school system.

The Province is implementing this mandatory reporting requirement through the Vaccination Status Reporting Regulation.

“In the wake of the global measles outbreaks this spring, B.C. is implementing several measures to protect children and families from this and other communicable diseases through improved immunization,” said Adrian Dix, Minister of Health.

“Starting this school year, parents and guardians will be expected to provide the immunization status of their children to their local public health unit,” said Dix. “This mandatory reporting of the immunization status of students will ensure the public health system is prepared in the event of an outbreak. Furthermore, with the up-to-date records, public health can reach out to families with children behind on their immunizations and provide an opportunity to catch them up, as well as discuss any concerns with parents.”

Most parents are already in compliance with this requirement, so they will not need to do anything further when the new school year starts. Parents or guardians with an incomplete or missing record will be contacted by public health on how to provide their child’s immunization information if it is needed, plus receive information on upcoming school-based or community health clinics where their child can receive immunizations if they require them.

“Through this additional measure, we can be confident that health officials will be able to provide better protection to our students by preventing outbreaks,” said Rob Fleming, Minister of Education. “Improving the rates of immunization of children and youth is critically important for student safety and healthy schools across B.C.”

Public health officials will review school enrolment records in late August and into October 2019 to match them against immunization records for kindergarten-to-Grade 12 students that currently exist in the provincial immunization registry. For the first year of the reporting requirement, the goal will be to help parents get their children up to date on immunizations by the end of the school year.

Considerable work has already been done, and more is underway to help prepare for mandatory immunization status reporting. As part of the measles immunization catch-up campaign, health authorities have been reviewing thousands of records in relation to measles vaccinations. At the same time, parents have been providing health units missing and updated records while taking advantage of the measles immunization clinics.

Mandatory reporting of student’s immunization status increases public health’s ability to respond during an outbreak, as it allows health officials to quickly identify those who are under-and unimmunized.

It is also a prompt for parents to check and ensure immunizations for their children are up to date and provides public health officials another opportunity to connect with families about why immunization is important for the health and well-being of their children, as well as the community. In addition to public health clinics, parents are able to get their children immunized through their primary care providers or community pharmacists.

Mandatory reporting is part of the ongoing plan to increase immunization rates for all vaccine-preventable diseases. This effort commenced with the measles immunization catch-up program in April 2019. The most recent data indicates that increasing the opportunities for guardians to get children immunized is improving immunization levels overall.

“This spring, we launched the catch-up measles immunization program throughout schools and public health units, which is having a positive effect,” said Dix. “Since April, the number of kindergarten-to-Grade 12 students having received two doses of measles vaccine has increased by over 33,000. Based on the records reviewed so far by health authorities – amounting to over 566,000 – nearly 95% of students have received one or two doses of vaccine.”

B.C. has a comprehensive provincial childhood immunization program, which includes coverage for a wide variety of diseases including measles, mumps, rubella, tetanus, pertussis, polio, HPV, varicella, diphtheria, influenza, meningococcal disease and hepatitis.

Learn More:

To find a public health unit anywhere in the province, visit:

<https://immunizebc.ca/finder>

Learn more about measles and the vaccines online:

<https://www.healthlinkbc.ca/health-feature/measles>

Visit BC Centre for Disease Control’s website for the latest measles updates in B.C.:

<http://www.bccdc.ca/about/news-stories/stories/measles-information-for-british-columbians>

To learn more about B.C.’s provincial childhood immunization program, visit:

<https://immunizebc.ca/what-vaccines-does-your-child-need-and-when>

Contacts:

Ministry of Health
Communications
250 952-1887 (media line)

Ministry of Education
Government Communications and Public
Engagement
250 356-5963

Connect with the Province of B.C. at: news.gov.bc.ca/connect



NEWS RELEASE

For Immediate Release
2019EDUC0064-001403
July 8, 2019

Office of the Lieutenant Governor
Ministry of Education

International students take action to promote global sustainability

VICTORIA – Approximately 200 students, teachers and parents from around the world gathered at Government House in Victoria to share their unique perspectives on the role youth can play in protecting and restoring life on land for the benefit of future generations.

The students, aged seven to 17, and their supporters are delegates at the ninth annual Trust for Sustainable Living 2019 International Schools Debates and Children’s Conference, held July 8-12, 2019, in Victoria and Vancouver. This is the first time the event has been held in the Americas. This year’s event is focused on the United Nations Sustainable Development Goal (SDG) 15: Life on Land.

“It is an honour to host so many engaged young people at Government House for this important event and I look forward to hearing their ideas and perspectives throughout the week,” said Janet Austin, Lieutenant Governor of B.C., who is also serving as the chair of the event’s host committee. “I am so inspired to see the impact of these young leaders.”

The Trust for Sustainable Living is a global education charity, based at the Living Rainforest centre in West Berkshire, United Kingdom. Every year, the charity hosts an International Schools Essay Competition with a global sustainability theme. Contest participants are then invited to attend the International Schools Debates and Children’s Conference.

“We’re so excited to bring this year’s conference to British Columbia,” said Karl Hansen, executive director of the Trust for Sustainable Living. “There’s no place better for children from around the world to come together and explore positive solutions to protecting life on land.”

British Columbian students participating in this year’s event include Caitlin Foster, Mount Douglas Secondary (Victoria), Ines Khoudier, St. Margaret’s school (Victoria), and Cassidy Fuller, Tsawalk Learning Centre (Nanaimo) — all essay competition finalists.

B.C. students also received honourable mentions, including nine students from Pender Island Elementary, five students from Brechin Elementary (Nanaimo), three from English Bluff Elementary (Delta), two from Mount Slesse Middle School (Chilliwack), one from Sutherland Secondary (North Vancouver) and one from Erickson Elementary (Erickson), a number of whom are also participating in this week’s conference.

“The achievements and involvement of B.C. students in this prestigious competition and conference will inspire children around the world to become champions of sustainability,” said Rob Fleming, Minister of Education. “Ensuring students are educated about ecology, sustainability and stewardship is key to ensuring our environment will be protected for generations to come.”

Fleming was among the speakers at the conference's opening ceremonies, along with Austin, Hansen, Judith Guichon, 29th lieutenant governor of British Columbia and Elizabeth May, MP for Saanich-Gulf Islands. The debates will be held July 9 and 10 at Government House, with students divided into two groups — primary schools (ages seven to 11) and secondary schools (ages 11 to 17) — to give individual speeches on the topic, "Young people are key to achieving SDG #15." The students will then work in groups to continue to make their arguments, with award ceremonies following.

On July 11, conference delegates will come together at Government House to share highlights and lessons learned from the previous three days. Attendees will have the opportunity to exchange ideas with representatives from the local First Nations community, renowned artists, eminent scientists and other leaders in the fields of conservation and sustainable development. David Suzuki, co-founder of the David Suzuki Foundation, will give a keynote address.

Over the course of the week, conference delegates will have an opportunity to explore a number of ecologically focused destinations in Victoria and Vancouver, including the Royal BC Museum, VanDusen Botanical Garden, Bloedel Conservatory, Stanley Park and Bowen Island. Workshops for teachers will also be offered.

Quotes:

Caitlin Foster, B.C. student finalist —

"I'm excited to start a discussion on how the loss of native environments and urbanization have an adverse effect on sustainability and the climate crisis and to start looking for solutions to these issues. I look forward to learning how these problems affect communities around the world as well as hearing from diverse perspectives about life on land."

Ines Khouider, B.C. student finalist —

"With the increasing importance of environmental action, it's imperative to empower youth. This conference allows youth from all around the world to connect and gain a truly global perspective. It's very exciting to have the conference in Victoria. When I look at my beautiful hometown, I realize that the time for action is now."

Stephen Cornish, CEO, David Suzuki Foundation —

"The David Suzuki Foundation is thrilled to be a partner in welcoming young people from Canada and around the world to British Columbia to learn, debate and share environmental solutions for enhancing all life on land for generations to come."

Elizabeth May, MP for Saanich-Gulf Islands —

"I am so honoured to be included in the youth conference, focusing on life on land. We are fully committed to the 17 sustainable development goals. Just as our climate goals and the Intergovernmental Panel on Climate Change mandate require that action by 2030, so too the SDG goals have a deadline of 2030. The role of youth is not as leaders of the future, but to force action now. Now is when we must act and our young people inspire us to do so."

Quick Facts:

- Each year the Trust for Sustainable Living International Schools Essay Competition focuses on a different global sustainability theme and attracts the participation of schools in around 70 countries, with over 1,500 children and teachers taking part annually. Previous topics have included:
 - 2018 – oceans (sponsored by the Seychelles government)
 - 2017 – climate action (Oxford University) and
 - 2016 – sustainable cities (Dubai)
- This year’s theme, United Nations Sustainable Development Goal 15: Life on Land, is based on when, in 2015, world leaders agreed to 17 goals for a better world by 2030, focused on ending poverty, fighting inequality and stopping climate change.
- Goal 15: Life on Land seeks to protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, halt and reverse land degradation and halt biodiversity loss.
- In addition to Government House and the Trust for Sustainable Living, additional host committee members are from the B.C. Ministry of Education, Victoria Foundation, Vancouver Foundation, VanDusen Botanical Garden and Coastal First Nations.

Learn More:

For information on the Trust for Sustainable Living 2019 International Schools Debates and Children’s Conference, visit: www.trustforsustainableliving.org

Contacts:

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NEWS RELEASE

For Immediate Release
2019CFD0082-001418
July 15, 2019

Ministry of Children and Family Development

Bringing child care closer to home for families through new incentives for publicly funded child care

VICTORIA – A significant increase in funding will help public-sector and non-profit organizations create more publicly owned and operated child care spaces in their communities, bringing child care closer to home and making life more affordable for B.C. families.

The maximum funding amount available from the Childcare BC New Spaces Fund to public-sector organizations, such as local governments, school districts, tribal councils and First Nations governments, is increasing to \$3 million per project, up from \$1 million. Additionally, non-profit organizations – including Indigenous organizations – will be eligible for up to \$1.5 million per project, three times more than was previously available.

“Our government believes all families should have access to publicly supported child care just as they have access to public education – and the best way to make that happen is by working in partnership with public-sector and non-profit organizations,” said Katrine Conroy, Minister of Children and Family Development. “By offering incentives to these sectors, we can strengthen communities and give families access to the services they need right on their doorstep, meaning they no longer have to give up valuable family time to get to their child care centre far from where they live – and we know that for families, that positive change can’t come soon enough.”

As well as the funding increase, the ministry is introducing a new process to allow experienced public-sector and non-profit organizations to apply for funding for multiple projects at once. More information on this process will be available in the coming weeks.

“Child care has the ability to be the common ground that brings families in communities together,” said Katrina Chen, Minister of State for Child Care. “We’ve seen the City of Vancouver and the School District of Victoria thinking outside the box to create hundreds of new licensed child care spaces, and we encourage other local governments and organizations, from large to small, to bring their ideas for solving the child care space shortage. Together, we will forge long-lasting partnerships to deliver publicly funded child care spaces that will be life-changing for families and communities for decades to come.”

Under the Childcare BC New Spaces Fund, child care providers can apply for funding to create new child care spaces at any time throughout the year under a continuous application process. It is part of the Province's Childcare BC plan, designed to give B.C. families access to affordable, quality child care when they want or need it. Since July 2018, the Province has funded approximately 9,000 new licensed child care spaces throughout B.C. More new spaces will be announced as projects are approved.

Investing in child care and early childhood education is a shared priority between government and the BC Green Party caucus, and is part of the Confidence and Supply Agreement.

Learn More:

For more about Childcare BC, visit: www.gov.bc.ca/childcare

To learn more about the Childcare BC New Spaces Fund and to apply, visit:
www.gov.bc.ca/childcare/newspacesfund

To find child care in a community, view the online child care map:
<http://maps.gov.bc.ca/ess/hm/ccf/>

Child care factsheet: <https://news.gov.bc.ca/18430>

Contact:

Ministry of Children and Family Development
Government Communications and Public
Engagement
250 356-2028

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UPDATE

For Immediate Release
2019CFD0087-001496
July 22, 2019

Ministry of Children and Family Development

Over 600 new Indigenous early learning and child care spaces for B.C.

VICTORIA – Indigenous families in over 30 communities throughout the province will benefit from more than 600 new, free licensed child care spaces and expanded Aboriginal Head Start (AHS) programs.

These programs support Indigenous families in becoming stronger and keep children connected to their culture.

The announcement was made by Katrine Conroy, B.C.'s Minister of Children and Family Development, at an "honouring the land ceremony" hosted by the Circle of Indigenous Nations Society in Grand Forks.

"Aboriginal Head Starts offer immediate supports to families who want culturally based early learning and care programs for their children," said Conroy. "Not only is this funding helping to expand existing programs and services, it also includes building child care into the AHS model, something that families and communities have been asking for and need."

The ceremony was held on the grounds of the new Talking Little Feet Aboriginal Head Start Centre, which will support 24 new spaces when it opens in the new year.

"High-quality, culturally specific early learning and child care programs that are designed for and with Indigenous families and communities make a genuine difference in the early years of Indigenous children," said Jean-Yves Duclos, federal Minister of Families, Children and Social Development. "The Government of Canada is pleased to work with the Government of B.C. and with Indigenous partners to better empower young children with a strong sense of identity."

Families in Surrey celebrated with Bruce Ralston, B.C.'s Minister of Jobs, Trade and Technology and MLA for Surrey-Whalley, who attended on behalf of Katrina Chen, B.C.'s Minister of State for Child Care, as the Fraser Region Aboriginal Friendship Centre Association is receiving funding to create 24 new spaces in the community.

"Providing an environment for children that includes learning about their culture is an important part of their social well-being," said Ralston. "The Aboriginal Head Start program is crucial because it invests in the development of children with cultural identity at the forefront. I am proud to see the expansion of this program throughout B.C., including my home city, Surrey."

AHS programs offer early learning, child care and parenting programs that are available at no cost to families. Programming is being expanded to include more culturally relevant early learning and increase the number of licensed child care spaces.

“By investing in Aboriginal Head Start programs, we can strengthen communities and provide more families with access to the services and supports they need close to home,” said Chen. “We know Indigenous children thrive when they’re connected to their culture. These programs support our broader Childcare BC plan and provide quality early care and learning that is rooted in Indigenous culture, giving children the best start in life.”

Funding is being provided through the \$30-million investment the Province announced with the federal government last year to enhance AHS through partnerships with the Aboriginal Head Start Association of BC (AHSABC) and the First Nations Health Authority (FNHA). Each organization is using the funding to leverage existing supports and programs and create new centres to improve services to Indigenous families.

AHSABC is spreading \$19.5 million over three years among 12 urban/off-reserve organizations. FNHA is splitting \$10.5 million over three years between 19 First Nations.

Both organizations have been delivering AHS services and have the structure in place to offer support, mentorship, training and evaluation to the new sites.

Each AHS program is unique and designed to meet the needs of the individual communities it serves.

Quotes:

Leila Aubichon, president, and Sheena Rogers, vice-president, Aboriginal Head Start Association of BC –

“The Aboriginal Head Start Association of British Columbia is profoundly grateful to the Government of B.C. for its funding and support to the Growing AHS initiative. Over the past year, we have grown our programs from 12 preschools to an additional 12 child care centres across the province. We are dedicated to reaching many more Indigenous children and their families living in urban areas by creating AHS communities that are restoring our spirits and strengthening society.”

Sonia Isaac-Mann, vice-president, operations, First Nations Health Authority –

“This program will change the futures of 600 of our children and their families by providing culturally safe support and care for them at a critical stage of their development.”

Quick Facts:

- The \$30-million provincial investment in AHS programming is part of the \$153-million, three-year Early Learning and Child Care (ELCC) partnership agreement between the Province and the Government of Canada.
- Under the agreement, provincial and territorial governments can use funding to expand and enhance early learning and child care programs and services that benefit parents and young children and reflect particular local and regional needs.
- Investments under the ELCC agreement complement the Province’s Childcare BC goals to improve access to child care by supporting British Columbians who need it most – from young parents, to children with special needs and Indigenous communities.

Learn More:

Learn more about the Aboriginal Head Start Association of B.C.: www.ahsabc.com

For more information about Aboriginal Head Start programs provided by the First Nations Health Authority, visit:
<http://www.fnha.ca/what-we-do/maternal-child-and-family-health/aboriginal-head-start-on-reserve>

For a backgrounder detailing the communities and organizations receiving AHS funding, visit:
https://news.gov.bc.ca/files/BG_AHS_Update_July_2019.pdf

Contacts:

Ministry of Children and Family Development	Aboriginal Head Start Association of British Columbia
Government Communications and Public Engagement	250 709-7592
250 356-2028	

First Nations Health Authority
Media Relations
604 831-4898

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INFORMATION BULLETIN

For Immediate Release
2019HLTH0109-001523
July 25, 2019

Ministry of Health

Month three: update on measles immunization catch-up program

VICTORIA – Adrian Dix, Minister of Health, provided the latest update on the measles immunization catch-up program. The Measles Immunization Catch-Up Program June 2019 report can be accessed at: <https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/measles-report-out-june-2019.pdf>

Launched in April 2019 to run to the end of the school year, the catch-up program's goal was to immunize children from kindergarten to Grade 12 who have not previously been immunized against measles and those who may not have received both recommended doses.

During the period April 1 to June 30, 27,747 doses of measles-containing vaccines were administered by health authorities to kindergarten to Grade 12 students. This is a preliminary total and will rise when all records are received by public health officials. Community pharmacists and primary care providers were also key partners in the catch-up program. Based on records received so far, pharmacists provided 1,220 doses of measles vaccines to children and youth during the catch-up program, compared to the 21 doses provided during the same period in the previous year.

Through increased immunizations and combined record reconciliation, the number of children now recorded as fully immunized against measles has risen by 37,525.

Health authorities held 1,053 in-school clinics, as well as 3,584 public health clinics in communities throughout B.C. from April 1 to June 30. Since the launch of the program, 590,748 students from kindergarten to Grade 12 had their immunization records reviewed and parents and guardians of children who have missing or incomplete records were notified as well.

Efforts to help parents get their children up to date on immunization for measles and other communicable diseases are continuing. In July 2019, the Province implemented the mandatory reporting of student's immunization status through the Vaccination Status Reporting Regulation. Mandatory reporting increases public health's ability to respond during an outbreak, as it allows health officials to quickly identify those who are under and unimmunized.

Most parents are already in compliance with this requirement, so they will not need to do anything further when the new school year starts. Parents or guardians of children with an incomplete or missing record will be contacted by public health on how to provide their child's immunization information if it is needed, plus receive information on upcoming school-based or community health clinics where their child can receive immunizations if they require them. More information on the mandatory reporting can be accessed at: <https://news.gov.bc.ca/releases/2019HLTH0079-001366>

The catch-up program and the Vaccination Status Reporting Regulation are part of the

government's plan to increase immunization rates for all vaccine-preventable diseases, educate people about the importance of immunization, and increase the awareness of their immunization status.

Learn More:

To learn more about the Vaccination Status Reporting Regulation, visit:

<https://www.healthlinkbc.ca/vaccination-status-reporting>

To learn more about B.C.'s provincial childhood immunization program, visit:

<https://immunizebc.ca/what-vaccines-does-your-child-need-and-when>

To find a public health unit anywhere in the province, visit: <https://immunizebc.ca/finder>

Contact:

Ministry of Health

Communications

250 952-1887 (media line)

Connect with the Province of B.C. at: news.gov.bc.ca/connect



BACKGROUND

For Immediate Release
2019EDUC0068-001552
July 31, 2019

Ministry of Education

Student transcript issue resolved

The issue that caused student grade anomalies with some June 2019 provincial exam results is resolved, and students will be able to access corrected final exam marks and grades via the Student Transcripts Service later today.

The Ministry of Education apologizes for the inconvenience and anxiety that this disruption has caused students and families.

After investigating the incident, it was determined that it was caused by human error — the ministry uses a complex and sophisticated system to score exams. The manual error occurred when the grade thresholds from the scoring system were entered incorrectly into the reporting system. The error resulted in the assessments being miscalculated, with many students showing a lower result than expected.

The issue was discovered on July 29 after schools contacted the ministry asking about apparent anomalies in student results. The ministry took immediate steps and pulled all marks offline. A team of ministry staff worked vigorously around the clock to resolve the issue and verify exam results by manually reviewing student files.

The issue involved five provincial exams taken between June 22 and 23, 2019, and affected about 32,000 students who took the following assessments:

- Communications 12
- English First Peoples 12
- English 12
- French Language Arts (second language) 12
- French Language Arts (first language) 12

Post-secondary institutions in B.C., across Canada and NCAA schools in the United States were notified of the issue on July 30 to ensure no student applications were impacted. The ministry will be providing transcripts to these institutions directly to prevent any further delay. All secondary schools in B.C. and education partners were also informed. The ministry is confident that the updated results are accurate.

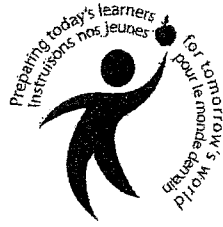
The assessment systems and processes in B.C. have been in place for three decades and this is the first time this has happened. The ministry is currently in the process of modernizing its technology infrastructure and systems, including assessments.

Students and families can be assured the grades seen on the Student Transcripts Service are accurate.

SCHOOL DISTRICT 69 (QUALICUM)

STATUS OF ACTION ITEMS

Action Item	Responsibility	Status	Proposed Deadline
<p>Process to determine support for the placement of modular buildings on school district property. (May 28, 2019) THAT the Board of Education of School District 69 (Qualicum) begin a process to determine its support by October 31, 2019 for the placement of modular buildings on school district property for educational purposes.</p>	<p>Board/Senior Staff</p>		<p>October 31, 2019</p>
<p>Capital Reserve Fund to Support Ongoing Energy Savings Projects (June 25, 2019) THAT the Board of Education of School District 69 (Qualicum) support in principle the establishment of a capital reserve fund to support ongoing energy savings projects.</p>	<p>Secretary Treasurer</p>		<p>September 30, 2019</p>



SD69 QUALICUM

Ron Amos
Secretary-Treasurer

Memo

Date: August 27, 2019
To: Board of Education
cc: Keven Elder, Superintendent
From: Ron Amos, Secretary Treasurer
Re: Capital Project initiatives – Energy Projects reserve and BSS Track

Rationale:

Following up on various Board discussions regarding alternate funding for capital projects this memo seeks Board support for setting up funding for future Energy Projects and for the resurfacing of the BSS running track.

Background:

Energy Projects reserve

A memo was shared with the Board at the June 25 Board meeting outlining the advantages of setting up a reserve fund to be used to fund energy savings projects. At that meeting the Board supported in principle to establish this reserve fund.

As noted in the memo, by having a reserve fund, paid for from operational savings, staff would have more opportunities to pursue energy projects without being impacted by competing priorities that become considerations for managing the budgets of the other capital programs.

Now with the 2018/19 financial statements being prepared and finalized we have a better understanding of the district's financial position. The utility accounts ended the year with a 119,337 surplus due in part to our adjusting the budget to anticipate rate increases but also reduced expenditures from a milder winter and savings from energy projects.

	18/19	18/19
	<u>Budget</u>	<u>Total</u>
Hydro	525,000	487,567
Natural Gas	240,000	187,243
Propane	70,000	40,853
	<u>835,000</u>	<u>715,663</u>
Surplus		<u>119,337</u>

BSS Track

There has been interest for many years for improving the standard of the Ballenas Secondary running track. With the recent work of the RDN Recreation Commission and the release of

the RDN Master Plan there was general support for upgrading the track with a resurfacing project. School district staff had met with RDN staff to discuss how this might proceed but with the recent events of RDN reorganizing and reprioritizing its recreation projects, RDN is now unable to lead this initiative.

There is still interest in pursuing this project coming from the Track and Field club, the City of Parksville and the Ballenas school community at large but no one group has stepped forward to lead this. As a result, District staff is wanting to organize a steering committee this fall to move this project forward and will include representation from both District and community partners. It is also hoped that the Board will support this initiative with funds from our local capital account.

The Local Capital balance of \$761,336 is made up of commitments for the IT wiring and Qualicum Commons projects (\$135,989 and 171,541 respectively), leaving an uncommitted balance of \$453,806, primarily from the sale of two parcels of land in 2018.

We have recently engaged Koers Engineering to scope out this project and determine an estimate for budgeting. They have estimated that to have a 6 lane oval with 8 lane sprint track, the cost would be between \$700,000 and 870,000, depending if we fix an existing 1% slope.

It is hoped that with a Board supported \$300,000 commitment, it would provide an initial investment with the additional funds coming from community partners.

Recommendations:

That the Board of Education of School District 69 (Qualicum) commit \$100,000 of the operating surplus to the establish a reserve fund specifically set up to support future energy savings projects

That the Board of Education of School District 69 (Qualicum) commit \$300,000 of the Local Capital balance to fund part of the track resurfacing project at Ballenas Secondary.



Operations & Maintenance Department

2019 Report on Summer Work

Oceanside Elementary

- Cut down library counter and add new cabinets to fronts
- Add new cabinets to library

Errington Elementary

- Walls for the new Genset power inverter to offset power outages-completion September
- Genset Power inverter BO until September
- Finish pavement for parking lot walkway-complete
- Add trees to back of parking lot for sound and site lines-completion September
- New AC unit for the tech equipment-completion October 2019
- Fire Safety Plan-completion November 2019

Springwood Elementary

- New classroom in the foyer
- Vent cleaning throughout the entire school
- Fire Safety Plan upgrade-completion Sept 1 2019

Qualicum Elementary

- New marmolium in the front entrance
- Sapling trimming around the entire school- Phase 1 started
- DDC upgrade
- Fire Safety Plan upgrade-completion October 2019

Ballenas Secondary School

- New classroom in the 400 wing including sink, locker removal floor repair, painting
- Field water meter installation
- MPR floor replacement with new logo installed
- HVAC control upgrade (heating valves)
- New Fire Rated drapes in the auditorium, repair and new fire coating of existing drapes in the auditorium
- Rebuilding of the 400 wing area at the site to move Special needs to a brighter, more productive learning space
- Asphalt walkway at the back of the school for egress and better accessibility to the field- Completion September 2019
- Field upgrade will take place in the spring of 2020
- HVAC control replacement

Arrowview Elementary

- New marmolium in the office, PVP offices and medical room
- New AC unit for tech equipment-completion October 2019

Kwalikum Secondary School

- Phase 2 of 3 exterior painting of building
- New benches by the river
- Phase 2 of 3 library floor replacement
- New seating area for students in South Wing Lobby
- Raised crosswalk in bus lane

Nanoose Bay Elementary

- New 57 kW Solar PV installation
- New Tesla battery backup system to offset power outages
- Exterior door replacement-completion October 2019
- Fire Safety Upgrade-completion October 2019
- Security System upgrade
- Repurpose storage room to a Maker Space to convert existing room back to a classroom
- Fire Safety Plan-completion November 2019

Bowser Elementary

- New Tesla battery backup system to offset power outages
- Help with the completion of outdoor classroom-Completion September 2019
- Repurpose existing Playground and rebuild the 2 Playground surrounds including asphalt area for Accessibility for Playground.
- Fire Safety Plan- Completion November 2019

Pass Woodwinds

- Completion of phase 2 of 3 asbestos removal and replacement of flooring in the U-section at the site including storage rooms
- Reroofing of 3 sections of the site
- Structure for Roams storage-to start September. All permits in place

False Bay School

- Upgrading to electrical components of the school
- Upgrading of the phone system of the school
- Phase 2 of 2-drainage to the perimeter of the school
- Filter System in the teacherage

Family Place

- Removal of dead trees in the front and back of the site

PCTC

- Wall/door installation x 2

Springhill Operations Site

- Dust control for the bus area

Qualicum Commons

- Installation of the new Fire Safety Sprinkler System for the site-Completion October 15 2019

Craig Street Commons

- Concrete block installation to retain the compromised area between the field and the lower parking area

Although all of the Operations staff are involved with many of the projects listed above, Operations Management would also like to thank our staff for the awesome EXTRA summer maintenance programs at our sites

- Custodial cleaning of all sites including classrooms, hallways, gymnasiums
- Filter changing and maintenance at all sites by the HVAC dept.
- Exterior cleanup, removal of 150+ trailer loads of items (garbage or recyclables) throughout all sites and moving of furniture from multiple schools by the Works Crew
- Maintenance of our fields including fertilizing, seeding mowing and trimming by the grounds crew
- Maintenance to our bus fleet by the transportation mechanics
- Fire Alarm testing by the electrical dept.

Respectfully submitted by:

Chris Dempster, General Manager of Operations



HEALTH AND SAFETY FOR EMPLOYEES IN THE WORKPLACE

POLICY

The Board of Education is committed to maintaining a healthy and safe work environment for all of its employees by implementing and maintaining a comprehensive program of Occupational Health and Safety (OH&S) which complies with the Workers Compensation Act, WorkSafeBC regulations, Workplace Hazardous Materials Information System (WHMIS) requirements and all other relevant occupational health and safety regulations.

The Board of Education recognizes that the health and safety of all employees and students is of primary concern and is therefore committed to providing a safe working and learning environment.

The Board of Education will ensure that an Occupational Health and Safety Program is established, maintained, monitored and reviewed in accordance with legal and regulatory requirements and also ensure that all reasonable steps are taken by the School District to prevent injury and ill health.

Reference:

- *Administrative Procedure: Health and Safety for Employees in the Workplace*

SCHOOL DISTRICT No. 69 (QUALICUM)

ADMINISTRATIVE PROCEDURE

HEALTH AND SAFETY FOR ~~EMPLOYEES~~ IN THE WORKPLACE

Page 1 of 7

PURPOSE

1. The purpose of this procedure is to set out the roles and responsibilities for health and safety within the School District.

KEY PRINCIPLES FOR MANAGING HEALTH AND SAFETY

Health and Safety Program

2. A health and safety program is designed to provide a safe and healthy working and learning environment through a practical system of procedures and practices for:
 - a) the prevention and elimination of hazards to people (employees, students and members of the public), equipment and property damage, machinery and environment;
 - b) situations which will assist and enable all employees to work at minimal risk to themselves, fellow workers, students and members of the public;
 - c) providing reliable information so employees can successfully fulfill their health and safety responsibilities;
 - d) providing a consistent approach to health and safety throughout the School District;
 - e) establishing health and safety standards as a baseline for evaluating the School District's performance against legal and regulatory requirements;
3. A formal health and safety program is required when an employer has 50 or more employees. Core components of a health and safety program include:
 - a) Occupational Health and Safety policy;
 - b) regular inspections;
 - c) written instructions;
 - d) management meetings;
 - e) investigations;
 - f) records and statistics;
 - g) instructions and supervision of workers.

Incident Prevention

4. Incident prevention is the process of reducing or eliminating behaviours and/or conditions that have the potential to cause injury, harm or property damage within a workplace and learning environment.

SCHOOL DISTRICT No. 69 (QUALICUM)

ADMINISTRATIVE PROCEDURE

HEALTH AND SAFETY FOR EMPLOYEES IN THE WORKPLACE

Page 2 of 7

Due Diligence

5. Due diligence is the level of judgement, care, prudence, determination, and activity that a person would reasonably be expected to do under particular circumstances.
6. When applied to health and safety, due diligence means that employers shall take all reasonable precautions, under the particular circumstances, to prevent injuries or incidents in the working and learning environment. This duty also applies to situations that are not addressed elsewhere in the Occupational Health and Safety legislation.
7. Due diligence is demonstrated by the actions that are taken before an event occurs, not after.

ROLES AND RESPONSIBILITIES

8. The Board of Education will take all reasonable steps to:
 - a) endeavor to provide and maintain a healthy and safe working and learning environment;
 - b) establish the policy governing the health and safety program;
 - c) provide direction to the Superintendent of Schools regarding the development and implementation of the School District's health and safety program.
9. The Superintendent of Schools is responsible for:
 - a) delegating an annual review of the health and safety program;
 - b) ensuring that the District Leadership Team has awareness of the health and safety program;
 - c) ensuring that the health and safety program is being effectively implemented across all sites.
10. The General Manager of Operations, under the direction of the Secretary Treasurer, has overall responsibility for health and safety in the School District and will take all reasonable steps to: is responsible for:
 - a) initiateion and superviseion of a District Occupational Health and Safety Plan; of activities and programs which will ensure compliance of the School District with all WorkSafeBC requirements;
 - b) make funding recommendations to the Board of Education in order to ensure a safe working and learning environment;

SCHOOL DISTRICT No. 69 (QUALICUM)

ADMINISTRATIVE PROCEDURE

HEALTH AND SAFETY FOR EMPLOYEES IN THE WORKPLACE

Page 3 of 7

- c) ~~presentation to the Board, through the Secretary-Treasurer, of planning and funding recommendations designed to ensure a healthy and safe working and learning environment in the District.~~
ensure that School District land, premises and property is maintained in a manner that ensures the health and safety of persons at or near the workplace;
- d) ensure that any contractor at a worksite is supplied with any information that is necessary to identify and control hazards;
- e) ensure that adequate standards, procedures and working practices for maintenance of buildings and equipment and for the performance of all potentially hazardous tasks are established;
- f) ensure adequate instruction, training and education takes place for all staff;
- g) ensure that a District Health and Safety Committee and Site Joint Health and Safety Committees are established and meet on a monthly basis;
- h) ensure that regular inspections are carried out at each site on a regular basis;
- i) ensure that all pertinent and required records and statistics are maintained and reviewed.

11. Members of the District Senior Leadership Team will take all reasonable steps to:

- a) provide specific direction on the implementation of the District OH&S Plan health and safety program within each worksite, assigning delegating tasks as necessary to ensuring their completion;
- b) exercise due diligence in order to ensure the health and safety of all employees and non-employees, including students, volunteers and other visitors;
- c) take all reasonable steps to remedy any workplace conditions that are hazardous to the health and safety of employees and non-employees;
- d) ensure that employees are made aware of all known or reasonably foreseeable health and safety hazards to which they are likely to be exposed to by their work;
- e) ensure the provision of safeguards, safety appliances and devices, including personal protective equipment necessary for the protection of employees;
- f) upon identification and investigation of hazardous working and learning conditions, will forward concerns to and review and address recommendations of the Site and District Joint Health and Safety Committees;
- g) ensure the implementation of practices and procedures to effectively eliminate or effectively control hazards;

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- h) cooperate with WorkSafeBC and any other person carrying out a duty under the Occupational Health and Safety Regulations (OHSR);
12. Principals, Vice-Principals and other management staff will take all reasonable steps to:
- a) ensure that all new / transferred employees receive proper orientation and are provided with training in all safe work procedures required for their job;
 - b) ensure the health and safety of all workers under their direct supervision;
 - c) be alert to unsafe working practices and conditions, and deal with them promptly and effectively;
 - d) report any hazards to the General Manager of Operations and the Site Joint Health and Safety Committee;
 - e) consult and cooperate with the Site Joint Health and Safety Committee and the District Occupational Health and Safety Committee;
 - f) ensure that all incidents are investigated to determine causation, that an accident report form is completed, along with a written accident investigation report where required, and that these documents are forwarded to the Health and Wellness Coordinator and the Site Health and Safety Committee;
 - g) as required by collective agreements, documents will be forwarded to MATA or CUPE Local 3570
 - h) establish, maintain and update safe work procedures;
 - i) ensure regular maintenance is carried out on equipment and machinery;
 - j) enforce the use of safeguards, safety appliances, and devices, including the wearing of personal protective equipment;
 - k) encourage incident, accident and hazard reporting;
 - l) carry out regular inspections within their designated areas on site in accordance with the health and safety program;
 - m) cooperate with WorkSafeBC and any other person carrying out a duty under the Occupational Health and Safety Regulations (OHSR);
13. All employees will:
- a) comply with all health and safety directives and regulations;
 - b) perform all tasks using safe work procedures required to ensure minimum risk of injury or accident to themselves and to others;
 - c) report all injuries, incidents and accidents to their supervisor and assist in completing the appropriate report forms;
 - d) wear and / or use personal protective clothing and equipment, as well as safeguards, safety appliances and devices, as required;

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- e) ensure that their ability to work is not impaired;
 - f) refuse to do unsafe work that they have reasonable cause to believe would create an undue hazard to the health and safety of any person.
 - g) report all health and safety hazards to their supervisor, including the absence or defect in any protective equipment, device or clothing;
 - h) not remove, impair or render ineffective any safeguard provided for protection;
 - i) model and practice a responsible attitude toward health and safety on the job and not engage in horseplay;
 - j) cooperate with WorkSafeBC and any other person carrying out a duty under the Occupational Health and Safety Regulation; and,
 - k) cooperate with the members of the Joint Site Health and Safety Committee.
14. All students are expected to:
- a) comply with rules, policies and codes of conduct in order to maintain a safe and healthy environment conducive to learning.;
 - b) Students will: use safe actions in classrooms, hallways, on stairs and outdoors; schools, on school property and at school events
 - a) maintain a safe and healthy environment and report unsafe conditions.
15. Contractors and sub-contractors will:
- a) report to the school office upon first entry to a school property;
 - b) comply with applicable health and safety legislation;
 - c) make arrangements with the General Manager of Operations concerning emergency procedures;
 - d) immediately correct any unsafe condition or acts observed in their jurisdiction and report any out of their jurisdiction;
 - e) providing education, training and enforcing the use of applicable personal protective equipment;
 - f) report of all incidents and injuries; investige and report the findings of all lost time and serious incidents to their representative;
 - g) cooperate with all safety representatives having jurisdiction on their job site;
 - h) maintain good housekeeping;

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16. Visitors, suppliers and consultants will:

- a) report to the school office upon first entry to a school property;
- b) participate and comply with health and safety directives received from the site administrator;
- c) comply with the School District's health and safety rules;
- d) wear adequate personal protective equipment as necessary;
- e) report any unsafe acts or unsafe condition to the site administrator which could have any negative health and safety consequence; and,
- f) report any injury sustained on School District 69 property or premises.

17. Enforcing the Health and Safety Program

Members of the District Leadership Team will monitor and enforce the health and safety program along with associated activities, safety rules and administrative procedures, including responding appropriately to any person who fails to comply with WorkSafe BC health and safety regulations or the school district safety procedures.

18. Review of the Health and Safety Program

The health and safety program and the related policy and administrative procedure will be reviewed at least annually and published in part or as a whole, when required.

~~2. Worksite Managers are responsible for:~~

- ~~• implementation of the District OH&S Plan within each worksite assigning tasks as necessary and ensuring their completion.~~
- ~~• ensuring that all WorkSafeBC references and directives are circulated to all employees and filed or maintained so as to be readily accessible to all employees.~~
- ~~• supporting and encouraging employee endeavours and suggestions to improve safety practices in the District.~~

~~3. The Board of Education requires the establishment of a District Occupational Health and Safety Coordinating Committee with representation from all employee groups. The District Occupational Health and Safety Committee is responsible for:~~

- ~~• the provision of input and feedback to the General Manager of Operations regarding the District OH&S Plan.~~
- ~~• maintaining an overview of all Site OH&S Committees and acting as a resource for Site OH&S Committees.~~
- ~~• co-ordination of the training of Site OH&S Committees.~~
- ~~• monitoring of accidents and incidents throughout the district.~~
- ~~• circulation of District OH&S Committee minutes.~~

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- ~~raising district employee awareness of health and safety issues.~~
4. ~~The Board of Education requires the establishment of a Site Occupational Health and Safety Committee with representation from all employee groups. Each Site OH&S Committee is responsible for:~~
- ~~meeting monthly to review health and safety issues at each work site and to perform duties as specified by WorkSafeBC regulations and the District OH&S Plan. These duties include but are not limited to the forwarding of recommendations and information regarding specific site OH&S to the District OH&S Committee and to the General Manager of Operations.~~
5. ~~The Board of Education requires each work site to have a designated First Aid Person with training and qualifications which are in accordance with WorkSafeBC regulations. The Board of Education is responsible for costs associated with the training of designated First Aid Persons. The designated First Aid Person is responsible for:~~
- ~~providing first aid services to employees.~~
 - ~~maintaining the currency of his/her certificate.~~
6. ~~Each individual Employee is responsible for:~~
- ~~learning and following safe work procedures.~~
 - ~~correcting hazards or reporting them to supervisors.~~
 - ~~participating in inspections and incident investigations when requested to do so.~~
 - ~~using personal protective equipment when required.~~
 - ~~helping to keep a safe workplace by recommending ways to improve health and safety in the workplace.~~

Reference:

- *Board Policy 8004: Health and Safety for Employees in the Workplace*